



Request for Proposals for Sidewalk Construction Services

**Issued: April 9, 2018
Due: April 16, 2018 at Noon**

The Land Bank is seeking to enter into a bulk contract for sidewalk replacement between July 2016 and December 2017. Typical lots vary between 33' – 40' of sidewalk per property although corner properties may have 140' or more of sidewalk. We are seeking to retain the lowest qualified contractor who will be 'on call' to replace sidewalks as needed for a set price per square foot.

A. Scope of Work

Contractor will be 'on call' to complete sidewalk replacement as ordered by the Land Bank. Jobs must be completed within 30 days of order/notice to proceed. All sidewalk replacement must meet or exceed current City Code.

- Obtain Sidewalk Construction Permits
- Excavate existing sidewalk (spoils to be removed from site by contractor)
- Frame and pour new sidewalk
- Payment will be processed net 15 after the Land Bank inspects the completed sidewalk.

B. Insurance Requirements

The Contractor shall provide for itself and maintain at its own cost and expense until the completion of the Work the following forms of insurance:

1. Commercial General Liability ("CGL") coverage with limits of liability not less than One Million Dollars (\$1,000,000.00) per occurrence and not less than Two Million Dollars (\$2,000,000.00) annual aggregate. If CGL coverage contains a General Aggregate Limit, such General Aggregate Limit shall apply separately to each Property. CGL coverage shall be written on ISO occurrence form GC 00 01 (1093) or a substitute form providing equivalent coverage.
2. Commercial Liability Umbrella coverage with limits of liability not less than Two Million Dollars (\$2,000,000.00).
3. Comprehensive Automobile Liability coverage with limits of not less than One Million Dollars (\$1,000,000.00) per accident.
4. Workers' Compensation and Employers' Liability.

The Land Bank shall be named as an additional insured on the policies required by subparagraphs (a) and (b) above. The Contractor shall furnish certificates of insurance to the Land Bank and corresponding policy endorsement setting forth the required coverage hereunder prior to entering the Property or commencing any Work, and such polies shall contain an endorsement requiring the carrier to give at least ten days' prior notice of cancellation to the Land Bank. All insurance required by this Contract shall be primary and non-contributing to any insurance maintained by the Land Bank. The Contractors policy may not contain any exclusion for NY Labor Law, injury to employees or injury to subcontractors. Subcontractors are required to have an unmodified Commercial General Liability policy without limitation with respect to Employers Liability and injury to Independent Contractors. The Contractor shall ensure that any subcontractors hired carry insurance with the same limits and provisions provided herein. The Contractor agrees to cause each subcontractor to furnish the Land Bank with copies of certificates of insurance and the corresponding policy endorsements setting forth the required coverage hereunder prior to any such Contractor entering the Property or commencing any Work.

C. Non-Collusive Bidding Certification

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

D. Proposal Requirements

- Quote your price per square foot for single-pour sidewalk replacement. Assume all jobs will require excavation and removal of existing sidewalk. Please also provide a rate for any additional work that may be needed on a case by case basis such as tree removal.
- Describe your experience as it pertains to sidewalk construction/replacement work.
- Describe your capacity and how many employees you currently have – if needed, how many sidewalk jobs could you complete in a week. Affirm that you will be able to complete a sidewalk replacement within 30 days of receiving an order/notice to proceed from the Land Bank.
- Attach either your relevant insurance certificates described above or affirm your ability to obtain the required insurance coverage upon awarding of the contract
- Please indicate whether your company is a NY State Certified M/WBE.
- Please provide two professional references.

E. Submission

Proposals must be submitted to kwright@syracuselandbank.org by noon on Monday, April 16, 2018. Please title the subject line: "Sidewalk Construction Services RFP."