



GETTING ON THE WAITING LIST



Our new home opportunities are awarded on a first-come, first-served basis. To be formally placed on the waiting list and become eligible for address selection, the following criteria must be met and documentation must be received by email or dropped off to our office:

Best Contact #

- A pre-qualification letter from a mortgage lending institution of your choice (*Please let us know if you need a recommendation.*)**
- 2024 and 2025 Tax Returns**
- 2 months paystubs**
- Any information of supplemental income: child support, social security, alimony, etc.**
- Land Bank Application (Attached)**
- Copy of State Issued Driver's License or ID**



Email or drop off to:



dstazzone@syracuselandbank.org
jdamiani@syracuselandbank.org



1941 S. Salina St.,
Syracuse, NY 13205



315-422-2301



Once all documents are received and your Affordable Median Income is calculated, you will formally be notified of your approval status. If approved, you will need to submit a check in the amount of \$500.00 to select and reserve your home's new address!



MOVE-IN NY Application

Instructions: Please complete the application, to the best of your ability, to help determine your eligibility. Please return this form with your required documents for prompt processing.

Section 1: Household Information

Primary Applicant Name: _____

Co-Applicant Name: _____

Total Number of People in Household: # _____

Address: _____ City _____ State _____ Zip _____

Best Contact # _____ Best Email Address _____

Section 2: Income (Complete section by using line 11 of your 2024 and 2025 IRS Form 1040 (or total household earnings). Please make sure to list both years **AGI (adjusted gross income amounts)**. Continue by including each household members additional income. Additional income may include: SSDI, Child Support, Alimony, VA Benefits. All legal sources of income must be accounted for and proof must be submitted to verify the source.

Primary Applicant Annual Income: 2024 - \$ _____ 2025 - \$ _____

Co-Applicant Annual Income: 2024 - \$ _____ 2025 - \$ _____

****Additional source of income for self and/or household members****

Household Member Name	Income Source	Frequency Weekly (W), Bi-weekly (BW) Monthly (M)	Income Amount
1.	_____	_____	_____
	_____	_____	_____
2.	_____	_____	_____
	_____	_____	_____
3.	_____	_____	_____
	_____	_____	_____
4.	_____	_____	_____
	_____	_____	_____



MOVE-IN NY Application

Continued...

Continued: (Additional source of income for self and/or household members)

Household Member Name	Income Source	Frequency Weekly (W), Bi-weekly (BW) Monthly (M)	Income Amount
5.			
6.			
7.			
8.			
9.			
10.			
11.			

Note: Please make sure to provide documentation to verify accuracy of income amount and source.

Additional Income Total: _____



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