Minutes
Greater Syracuse Property Development Corporation
GOVERNANCE COMMITTEE MEETING
Friday, January 10, 2014, 8:00 AM
333 W. Washington Street, Suite 130
Syracuse, NY 13202

Committee Members Present: Vito Sciscioli, Jim Cobett, Mary Beth Primo

Others Present: Katelyn Wright, John Sidd, Anna Wilson, Rocci DeCaro, James Shattell

I. Call to order

Mr. Sciscioli called the meeting to order at 8:10 AM.

II. Roll Call

Mr. Sciscioli noted that Mary Beth Primo was not yet present.

III. Proof of Notice

Mr. Sciscioli noted that the meeting was properly advertised.

IV. Minutes

Jim Corbett moved to adopt the minutes of the November 25, 2013 Governance Committee meeting. Vito Sciscioli seconded. **ALL COMMITTEE MEMBERS PRESENT UNANIMOUSLY VOTED TO ADOPT THE MINUTES OF THE NOVEMBER 25, 2013 GOVERNANCE COMMITTEE MEETING.**

V. Discussion

Presentation on Deconstruction by Rocci DeCaro and James Shattell of Reclaim Syracuse

Mr. Shattell and Mr. DeCaro gave a presentation on deconstruction and answered questions of the board regarding their experience in the field. They indicated that a deconstruction would typically cost 20-30% more than traditional demolition, but that cost may be reduced if a volume of work were available and allowed deconstruction contractors to gain some efficiency. They indicated that they had foreign buyers for certain materials recycled from existing buildings, such as timbers, and that they were eager to explore opportunities to recycle materials into household products that might be marketed as sustainable and having a historic connection to the community from which the properties are deconstructed. They indicated that they would be willing and able to bid on a single job or a large number of deconstruction jobs if the opportunity presented itself.

VI. New Business

Substantial amendments to exiting policies and the adoption of several new policies have been recommended by the Land Bank's legal counsel in preparation for the GSPDC's annual meeting (January 21, 2014) at which all GSPDC policies are to be readopted and in order to better comply with Public Authorities Law and guidance from the Authorities Budget Office.

- **Travel and Discretionary Funds Policy**

Mr. Sidd explained that the policy proposed is an amendment to the Travel Policy amendment to Travel Policy adopted by the Board of Directors on 9/11/2012 and that, per guidance from the Authorities Budget Office, it now addresses the use of discretionary funds. Vito Sciscioli asked what funds were considered discretionary funds and Mr. Sidd indicated that funds not otherwise budgeted would be considered discretionary. Vito Sciscioli moved that the Governance Committee recommend its adoption by the Board of Directors. Mary Beth Primo seconded this motion. All committee members present unanimously voted to recommend the full Board adopt the Travel and Discretionary Funds Policy as proposed.

- **Compensation, Reimbursement, Attendance Policy**

Mr. Sidd explained that this is a new policy and that the Authorities Budget Office recommends that public authorities adopt such a policy and that it addresses attendance, reimbursement, and compensation of board members. Jim Corbett moved that the Governance Committee recommend its adoption by the Board of Directors. Mary Beth Primo seconded this motion. All committee members present unanimously voted to recommend the full Board adopt the Compensation, Reimbursement, and Attendance Policy as proposed.

VII. Adjournment

Marty Beth Primo moved to adjourn the meeting. Jim Corbett seconded this motion. All Committee members present unanimously agreed to adjourn the meeting at 8:54 A.M.