A meeting of the Board of Directors of the Greater Syracuse Property Development Corporation ("GSPDC") was convened at 431 E. Fayette Street; Syracuse, NY 13202 on January 27, 2022 at 6:00 p.m.

The meeting was called to order by the Chairman and, upon roll being called, the following directors of the GSPDC were:

PRESENT:
Patrick Hogan, Chair
Michael LaFlair, Treasurer
Nancy Quigg, Vice Chair
Jonathan Link Logan, Secretary
Oceanna Fair

EXCUSED:

FOLLOWING PERSONS WERE ALSO PRESENT:

Katelyn E. Wright Executive Director
John Sidd General Counsel

The following resolution was offered by Jonathan Link Logan, seconded by Nancy Quigg, to wit:

Resolution No.: 2 of 2022

RESOLUTION ADOPTING CERTAIN GSPDC POLICIES, STATEMENTS AND PROCEDURES

WHEREAS, the GSPDC is a not-for-profit corporation duly organized and validly existing under the laws of the State of New York; and

WHEREAS, the GSPDC desires to adopt certain policies, statements and procedures to assist it in the implementation of its stated purposes and in compliance with the New York Not-For-Profit Corporation Law, the New York Public Authorities Accountability Act of 2005 and the New York Public Authorities Reform Act of 2009, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE GREATER SYRACUSE PROPERTY DEVELOPMENT CORPORATION AS FOLLOWS:

The GSPDC hereby adopts the following policies and guidelines in the form presented at this meeting:
1. Code of Ethics
2. Conflict of Interest
3. Defense and Indemnification Policy  
4. Non-Discrimination Policy  
5. Whistleblower Policy and Procedures  
6. Privacy Policy  
7. Personnel Policy & Employee Handbook  
8. Travel and Discretionary Funds Policy  
9. Compensation, Reimbursement and Attendance Policy  
10. Real Property Acquisition Guidelines  
11. Disposition of Real and Personal Property Policy  
12. Policy Governing the Acceptance of Donated Real Property  
13. Residential Occupant Relocation Policy  
14. Land Bank Citizen Advisory Board's Guidelines for Land Bank Management and Disposition of Real Property within the City of Syracuse  
15. Procurement of Goods and Services Policy  
16. Internal Control Policy  
17. Mission Statement  
18. Investment Policy  
19. Harassment-Free Workplace Policy  
20. COVID-19 Vaccination Policy  

This Resolution shall take effect immediately.  

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Patrick Hogan  VOTING  Yes  
Michael LaFlair  VOTING  Yes  
Oceanna Fair  VOTING  Yes  
Jonathan Link Logan  VOTING  Yes  
Nancy Quigg  VOTING  Yes  

The foregoing Resolution was thereupon declared and duly adopted.
STATE OF NEW YORK  )
COUNTY OF ONONDAGA  ) ss.:  

I, the undersigned Secretary of the Greater Syracuse Property Development Corporation (the "GSPDC"), DO HEREBY CERTIFY, that I have compared the foregoing extract of the minutes of the meeting of the directors of GSPDC, including the Resolution contained therein, held on January 27, 2022 with the original thereof on file in my office, and that the same is a true and correct copy of such proceedings of GSPDC and of such Resolution set forth therein and of the whole of said original so far as the same related to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all directors of the GSPDC had due notice of said meeting; (B) said meeting was in all respect duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public and due notice of the time and place of said meeting was given in accordance with such Open Meetings Law; and (D) there was a quorum of the directors of GSPDC present through said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of GSPDC this 15th day of February, 2022.

[Signature]
Jonathan Link Logan, Secretary